

# Town of Denning – Town Board Meeting

Meeting called to order at 6:00 p.m. by Supervisor Brooks.

Held on Tuesday, October 11<sup>th</sup>, 2022 at the Denning Town Hall.

Present: Supervisor Brooks

Councilmen: Gregory Vurckio, Kevin Smith, Mike Dean, and Paul Schoonmaker.

Highway Superintendent Dan Van Saders.

The Town Clerk Minute Book was signed prior to the meetings commencement.

The Town Clerk gave the Board members their copy of the Agenda and Resolutions Nos. 53 and 54 of 2022. The Budget vs. Actual through September 2022 was not available at the time of the meeting. It will be distributed once received.

## Pledge of Allegiance

Supervisor Brooks inquires if all of the Councilmen have read the Minutes and asks if there are any amendments? All respond that the Minutes have been read and that there are no amendments.

Motion to adopt last months' minutes by Councilman Mike Dean, seconded by Councilman Gregory Vurckio. All in favor.

Councilman Mike Dean            AYE                      Councilman Kevin Smith            AYE

Councilman Gregory Vurckio AYE                      Councilman Paul Schoonmaker    AYE

Supervisor David Brooks       AYE

Motion carried following a unanimous roll call vote.

## Correspondence – by Supervisor David Brooks.

➤ Email received from Jenny Lee as a member of the Ulster County Broadband Committee regarding the committee's work toward digital inclusion for all in Ulster County.

➤ Email received from Titan Drilling regarding the water test results at Town Hall. Information regarding a manganese green sand filtration system to correct the current issues is discussed with the Board. The system is self-cleaning and would be a cost of \$2,200.00. Motion to move forward with the purchase and installation of said system made by Councilman Gregory Vurckio, seconded by Mike Dean with All in favor.

➤ Received donation check to the Town from the Frost Valley YMCA. The Town wishes to express its sincere gratitude to Jerry Huncosky and the Frost Valley Board for their continued support.

➤ Email received from the Association of Towns regarding recommendations for the appointment of the 2<sup>nd</sup> Deputy Town Clerk.

➤ Letter received from Appraisal Affiliates, Inc. confirming Town of Denning Asset Appraisal services in the amount of \$4,500.00 initial cost with a yearly update cost of \$800.00 for all Town property and equipment at all locations to provide yearly audit information to New York State. Supervisor Brooks makes a motion to move forward with the appraisal services, seconded by Councilman Mike Dean and All in favor.

➤ Letter received from the Giant Pumpkin Party thanking Denning for their donation.

➤ Confirmation from NYS Dept. of Taxation and Finance regarding AIM payment to Denning in the amount of \$91,858.00.

## Highway Report: by Hwy. Super. Van Saders.

➤ Street light repaired by Central Hudson. Supervisor Brooks interjects that CH offered training with highway employees and councilmen regarding downed power lines, risks and responsibilities. Superintendent Van Saders will schedule the training.

➤ Raccoon traps are OK to be picked up and all damage has been repaired.

➤ '04 International still out for service.

- '02 has a radiator issue.
- '02 and '07 trucks have been inspected.
- Whitehouse Road is paved.
- Patchwork has been done around the Knolls.
- Progressing with documentation and filing for refunds.
- Conversation with Baker Brothers regarding Ladleton Project. Blacktop needs to be completed.
- Councilman Gregory Vurckio asks about the Ford 550. Superintendent Van Sadlers has no news to report.
- Mower recently had an issue but it was an easy repair. Reports mowing Red Hill today.

Planning Board Report - by Liaison Councilman Kevin Smith.

- Logging Notification received from Mike Dean together with \$100.00 notification fee and appropriate insurance information for 2000 Frost Valley Road.
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Highway Pre-Pay Vouchers presented by Hwy. Super. Van Sadlers.  
(See Warrant #10 Pre-Pay, voucher Nos. 33 - 36)

Callanan Industries, Inc.	10PP-33	DA51122 · Perm Improv-HW Equip,Cap Outlay	-101,976.24
MVP Health Care, Inc.	10PP-34	DA90608 · Health Ins.	-10,595.68
Trust & Agency Account - FICA	10PP-35	DA90308 · Social Security/Medicare	-802.99
Trust & Agency Account - FICA	10PP-36	DA90308 · Social Security/Medicare	-728.71
		Grand Total	-114,103.62

Highway Vouchers presented by Hwy. Super. Van Sadlers.  
(See Warrant #10, vouches Nos. 136 - 145)

Arkel Motors	136	DA51304 · Machinery Contr	-1,417.23
Capital One Trade Credit	137	DA51304 · Machinery Contr	-299.99
Decker and Samuels	138	DA51404 · Brush and Weeds Contra	-195.00
FleetPride	139	DA51304 · Machinery Contr	-23.57
Liberty Iron Works	140	DA51304 · Machinery Contr	-690.00
Mombaccus Excavating, Inc.	141	DA51104 · Maint Of Streets - Contr	-1,335.75
North East Parts Group	142	DA51304 · Machinery Contr	-48.87
Town of Neversink	143	DA51104 · Maint Of Streets - Contr	-9,428.95
Prestige Towing & Recovery, Inc.	144	DA51304 · Machinery Contr	-275.00
Truck Pro	145	DA51304 · Machinery Contr	-2,958.07
Woods Repair Service	145	DA51304 · Machinery Contr	-40.00
		Grand Total	-16,712.43

General Pre-Pay Vouchers presented by Supervisor Brooks.  
(See Warrant #10 Pre-Pay, vouchers Nos. 77 - 85)

Central Hudson	10PP-77	A8160.4 · Refuse & Garbage-Contractual	-39.55
	10PP-78	A5132.4 · Highway Garage-Contractual	-317.15
	10PP-79	A1620.4 · Buildings-Contractual	-182.84
			<b>-539.54</b>
Charter Communications	10PP-80	A1620.4 · Buildings-Contractual	-184.54
Charter Communications	10PP-81	A5132.4 · Highway Garage-Contractual	-142.93
MVP Health Care Inc.	10PP-82	A9060.8 · Health Insurance	-9,609.04
TRUST & AGENCY ACCOUNT - FICA	10PP-83	A9030.8 · Social Security	-747.60
TRUST & AGENCY ACCOUNT - FICA	10PP-84	A9030.8 · Social Security	-321.53
TRUST & AGENCY ACCOUNT - FICA	10PP-85	A9030.8 · Social Security	-268.49
		Grand Total	-11,813.67

General Vouchers, presented by Supervisor Brooks.  
 (See Warrant #10, voucher Nos. 134 - 147)

Erica Benvenuto	134	A1110.4 · Town Justice-Contractual	-88.50
Central Hudson	135	A5182.4 · Street Lighting - Contractual	-154.40
Dell Marketing	136	A1220.4 · Town Supervisor-Contractual	-2,222.95
e-Nable Business Solutions	137	A1670.4 · Central Data Processing Contract	-720.00
Jonathan Follender, Reim.	138	A9060.8 · Health Insurance	-333.50
Grahamsville First Aid Squad	139	A4540.4 · Emergency Services-Contractual	-2,405.75
Language Line Services	140	A1110.4 · Town Justice-Contractual	-44.54
MVP Select Care Inc.	141	A9060.8 · Health Insurance	-30.00
Cindy Mickelson, Reim.	142	A1220.4 · Town Supervisor-Contractual	-60.00
Office of the State Comptroller	143	A690 · Overpayment & Clearing Account	-6,327.00
Katherine H. Parr	144	A8020.4 · Planning-Contractual	-110.00
Postmaster	145	A1110.4 · Town Justice-Contractual	-74.00
QUILL CORP	146	A1620.4 · Buildings-Contractual	-21.16
UCRRA	147	A8160.4 · Refuse & Garbage-Contractual	-1,937.64
		Grand Total	-14,529.44

Capital Vouchers, presented by Supervisor Brooks.  
 (See Warrant #10, None)

Supervisor Brooks inquires if the Councilman are satisfied with the audit of the vouchers. The Councilmen respond in the affirmative.

**Resolution No. 53 of 2022**

**WHEREAS** New York State General Municipal Law Sections 103 and 104-4 permit the pre-audit function of vouchers, as a form of internal controls in the checking of claims and supporting documentation; and

**WHEREAS** the Sections 118 and 119 of New York State Municipal Law also authorize the auditing authority to approve of Said vouchers; and

**WHEREAS** the Office of the New York State Comptroller Division of Local Governments and Accountability: Budgets and Finances also approves of this method.

**NOW THEREFORE BE IT RESOLVED** that the Town of Denning Town Board **HEREBY** approves of and authorizes payment of the following Warrants:

- Highway Fund Warrant No. 10 Pre-Pay Voucher Nos. 33 to 36.
- Highway Vouchers Warrant No. 10, Voucher Nos. 136 to 145.
- General Fund Warrant No. 10 Pre-Pay Voucher Nos. 77 to 85.
- General Fund Warrant No. 10 Voucher Nos. 134 to 147.
- Capital Fund Sewage Disposal Vouchers Warrant No. 10 – None.

**Whereupon**, the Resolution was put to a vote, and recorded as follows:  
 Motion to adopt and approve made by Councilman Kevin Smith, Seconded by Councilman Mike Dean.

Roll Call Vote:  
 Councilman Mike Dean     AYE                      Councilman Paul Schoonmaker     AYE  
 Councilman Kevin Smith   AYE                     Councilman Gregory Vurckio     AYE  
 Supervisor David Brooks   AYE  
 Motion carried following a unanimous roll call vote.

**Resolution No. 54 of 2022**

**WHEREAS** New York State Town Law section 27 authorizes the Town Board to determine the salaries of town officers and employees, and

**WHEREAS** New York State Public Officers Law section 9 provides for the designation of order in which two or more appointed deputies may act, and

**WHEREAS**, under Civil Service Law §41 Deputies of principal executives fall within the exempt class of civil service only when they are authorized by law to act generally for and in place of their principals; and

**WHEREAS** Public Officers Law section 10 and 25 require the taking of oath of office by all town officers,

**NOW THEREFORE BE IT RESOLVED** that Erica Benvenuto, be appointed as Second Deputy Town Clerk/Tax Collector and as Records Management Technician for the Town of Denning.

**NOW THEREFORE BE IT FURTHER RESOLVED** that the Deputies to the Town Clerk/Tax Collector be required to take and subscribe a constitutional Oath of Office to be filed with the Town Clerk as well as a Confidentiality Oath to be on file in the Office of the Town Clerk, with an Oath of Office to be filed in the Office of the Ulster County Clerk. and

**FURTHER**, an original Notification of Appointment of Deputy Town Clerk be filed with the Ulster County Clerk, as well as retaining a copy for the Towns records.

**Whereupon**, the Resolution was put to a vote, and recorded as follows:  
Motion to adopt and approve made by Councilman Paul Schoonmaker, Seconded by Councilman Mike Dean.

Roll Call Vote:

Councilman Mike Dean	AYE	Councilman Paul Schoonmaker	AYE
Councilman Kevin Smith	AYE	Councilman Gregory Vurckio	AYE
Supervisor David Brooks	AYE		

Motion carried following a unanimous roll call vote.

Supervisor Brooks opens a discussion on the date for the 2023 Budget Public Hearing. The Board decides it will be held immediately prior to the Town Board meeting on November 9<sup>th</sup>, 2022.

Supervisor Comments:

- Supervisor Brooks informs those present that he had a long phone conversation with NYS DEC regarding ongoing issues in the Peekamoose Valley and at the Blue Hole. Supervisor Brooks advises that he pushed for closure of the whole valley during peak season. Discussion followed with DEC regarding other options. DEC is pressed for time as their funding timeframe for next year is short. Supervisor Brooks advises the Board that he has a meeting with the DEC Region 3 Director and Deputy Commissioner on Thursday October 13<sup>th</sup>, 2022.
- The Sundown Bridge Project is going forward at a good pace and should be completed in early November.
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Supervisor Brooks calls for Councilmen Comments:

- Councilman Vurckio informs the Board the CWT meeting for October was cancelled.
- Councilman Schoonmaker informs the Board that Judge Follender has a request for the Town Board. He asks that the Board contact police agencies and request attendance for Justice Court dates. Tickets are being dismissed as police officers are not appearing for Court and the Town is losing revenue due to this issue.
- Councilman Dean requested information regarding the Supervisor Bookkeeper's newly ordered laptop computer. Supervisor Brooks reports that the laptop was received and the QuickBooks program that the Town utilizes for bookkeeping is now only available as a yearly subscription that needs to be agreed to by the Board. All Councilmen agree to the purchase of the subscription program for the new computer.
- Councilman Smith has no comments.

Supervisor Brooks calls for Public Comment:

- No public is present.

Supervisor Brooks requests a Motion to adjourn the Town Board meeting and to open the 2023 Budget Workshop.

Motion to open the 2023 Budget Workshop is made by Councilman Gregory Vurckio, Seconded by Councilman Mike Dean. Roll Call Vote:

Councilman Mike Dean	AYE	Councilman Paul Schoonmaker	AYE
Councilman Kevin Smith	AYE	Councilman Gregory Vurckio	AYE
Supervisor David Brooks	AYE		

Motion carried following a unanimous roll call vote.

The 2023 Budget Workshop is opened and a line-by-line review of the Budget commences.

- >.1 personal service line is increased by 2%.
- > Discussion regarding longevity.
- > Discussion on health insurance cost increase.
- >Discussion on gradually removing the Frost Valley YMCA donation from the budget.
- > Review of the revenue section is also completed.
- > Successfully under the 2% Tax Cap.

Supervisor Brooks calls for any further Councilmen comments or discussion. There is none.

There is no public present for comments.

Motion to adjourn the 2023 Workshop Budget at 7:25 pm by Councilman Paul Schoonmaker and seconded by Councilman Gregory Vurckio. All in favor.

Respectfully submitted by Nancy Parrow, Town Clerk, October 19<sup>th</sup>, 2022.

Next Town Board & Business Meeting: Wednesday, November 9<sup>th</sup>, 2022 at 6 pm at the Denning Town Hall. The Town of Denning 2023 Budget Public Hearing will be held immediately prior the Town Board meeting.